



Unitarian Universalist
Congregation at Shelter Rock
Human. Kind.

POSITION ANNOUNCEMENT: PROGRAM OFFICER

The Unitarian Universalist Veatch Program at Shelter Rock is the national philanthropic giving program of the Unitarian Universalist Congregation at Shelter Rock in Manhasset, New York. The purpose of the program is to provide long term general support for non-profit organizations throughout the United States that reflect the values and philosophy of Unitarian Universalism. Veatch grantees are primarily engaged in member-led, community organizing for progressive social change, including working on civic engagement and advocacy efforts, and around issues such as environmental justice, worker rights, racial equity and immigrant rights. A program of faith in action, Veatch has been a leader in progressive philanthropy since 1959.

For the latest Veatch annual report including a list of current grantees please visit:
www.uucsr.org/programs/philanthropy/veatch-program/.

Responsibilities:

- Monitor and assess the progress of ongoing grants;
- Identify grassroots, regional and national organizations in low-income, people-of-color communities that engage in community organizing for progressive social change and related social change efforts;
- Make recommendations regarding grantmaking strategy;
- Develop political education programs for the Veatch Board and congregation; and
- Collaborate with other grantmakers to ensure the strength of the community organizing field, our grantee partners and our partners in philanthropy.

Required Qualifications:

The ideal candidate for this position will have 3-5 years of grantmaking or related experience along with deep knowledge of social issues and a demonstrated commitment to working for progressive social change. Hands-on experience in the kinds of programs that the Veatch Program supports, such as grassroots community organizing, advocacy or civic engagement is a plus. We work in a friendly and highly collaborative, fast-paced environment that requires the ability to engage in strategic analysis and partnerships, to be open to listening and learning, to both take initiative and be accountable for independent work and follow through. The position requires the following:

- Excellent writing skills;
- Demonstrated assessment and tracking skills;
- Highly organized and able to multi-task;
- Excellent communication and interpersonal skills;
- Ability to work on deadline;

INTERIM SENIOR MINISTER: The Reverend Ned Wight
MINISTER FOR PASTORAL CARE: The Reverend Jennifer L. Brower
MINISTER OF LIFESPAN RELIGIOUS EDUCATION: The Reverend Dr. Natalie M. Fenimore
CONGREGATION OPERATIONS ADMINISTRATOR: Adam Barshak
VEATCH EXECUTIVE DIRECTOR: Joan Minieri
MINISTERS EMERITI: Dr. Christine M. Wetzel, Dr. Barry M. Andrews, Dr. Paul S. Johnson

- A team approach to work;
- Acceptance of the Unitarian Universalist principles (attached) that constitute our programmatic mission; and
- Demonstrated ability to work with individuals and organizations of different ethnic, religious, and socio-economic backgrounds.

This full-time position is located in Manhasset, Long Island. Schedule flexibility is offered. Availability for national and local travel a must.

Salary: Competitive, with excellent benefits.

The Unitarian Universalist Congregation at Shelter Rock invites applications from candidates regardless of race, gender, sexual orientation, age or disability.

A resume with cover letter and salary requirements, with names and phone numbers of three references, should be submitted electronically to hr@uucsr.org. No phone calls please.

Unitarian Universalist Principles

The Member Congregations of the Unitarian Universalist Association covenant to affirm and promote:

- The inherent worth and dignity of every person;
- Justice, equity and compassion in human relations;
- Acceptance of one another and encouragement to spiritual growth in our congregations;
- A free and responsible search for truth and meaning;
- The right of conscience and the use of the democratic process within our congregations and in society at large;
- The goal of world community with peace, liberty, and justice for all;
- Respect for the interdependent web of all existence of which we are a part.